

NURSERY ADMISSIONS POLICY

Admission to F1 at The Parks Academy is determined by the EAB members. This admissions policy does not apply to the admission of pupils into the school. Hull City Council is responsible for admissions to a Community Primary School like ours.

Introduction

The EAB members have agreed this admission policy so that in the event of there being more requests for nursery places than are available, there are fair and transparent admission criteria in place.

EAB members of The Parks Academy have agreed that our nursery should be a 39 place setting (39 am) and (39 pm) Parks Academy has a 39 place nursery, though staffing is in relation to the numbers attending. Attendance at our nursery is part-time for 15 hours per week. Whilst traditionally children have attended for five mornings or 5 afternoons we do have a number of 'flexible' places which allows parents to take their entitlement hours more creatively (subject to availability). Nurseries do not have catchment areas in the same way as schools, so once places are full, the school will signpost parents to other providers.

Parents and carers should approach the school directly if they would like their child to attend the Nursery. The school maintains a register/list of parents' or carers' interest in a nursery place. Early registration of interest will not however guarantee a place in the nursery. If a child gets a place in the nursery at the school, it does not automatically follow that he/she will get a place in the school. Given that there are 50 places in Foundation Stage 2 (Reception), there is always a chance that some children attending the nursery will not get places in the school. Equally, there are children who require a school place who have not attended our nursery due to parental preference.

Nursery places at The Parks Academy nursery are open to all children, irrespective of where they live. Attendance at the nursery at The Parks Academy is not a precondition of a place in the school. Places at the school must be applied for through the separate process for school admission.

Parents and carers do not have a statutory right to appeal to an independent appeal panel in relation to nursery admissions. It is therefore important that our nursery admissions decisions can be justified by reference to our agreed criteria.

CRITERIA FOR ADMISSION TO THE NURSERY; the following criteria for admission will be applied in the event of there being more requests for places than those available:

- 1 A child can be considered for a place in the nursery from the start of the term following the child's third birthday. This place will normally be for between three to five terms prior to entry into a mainstream school.
- 2 New arrivals to the area/requests for nursery places will be slotted in at the appropriate point.
- 3 In the case of over subscription governors will consider applications for nursery places against agreed criteria (see below). This responsibility is delegated on a day to day basis to the head teacher.
- 4 The school will let parents and carers know of their decision through a Home visit by the nursery staff, regarding a place in the nursery.
- 5 If a child is offered a place in the nursery, parents and carers must confirm their acceptance within two weeks to avoid the school refusing places for other children unnecessarily.
- 6 The final decision on when a child is admitted, the number of sessions a child is able to attend and his/her pattern of attendance, rests with the Head teacher.

CRITERIA FOR ALLOCATION OF PLACES IN CASES OF OVER SUBSCRIPTION:

Children with special educational, social or emotional needs, as evidenced by a professional from health, social care or education.

Member of the school's staff.

Children whose parents are in employment.

Children who have a brother or sister (including children living as siblings in the same family unit) on the school roll who will still be attending The Parks

Academy in the following academic year.

Children whose parents have returned to education or training

Date of registration for nursery place

Other children

CONCLUSION

This nursery admissions policy will ensure that places in our nursery are allocated fairly. It will be reviewed as part of the school's self-evaluation programme unless changes to statutory requirements necessitate an earlier review.

It is important that parents and carers are aware that places within our Foundation Stage 1 are in demand. Failure to attend regularly or erratic attendance may result in a place being withdrawn.

THE PARKS ACADEMY 15/12/14

There are currently 78 equivalent places in Nursery and our Admission limit for main school is 50 children in F2. Children are admitted into Reception at the beginning of the year in which they have their fifth birthday.

ADMISSION TO FOUNDATION STAGE

We are as a Foundation unit with children in Nursery (Foundation 1) and Reception (Foundation 2) working together. This helps children to adapt more easily from Nursery to Reception.

FOUNDATION 1 (NURSERY)

Parents who wish their children to attend our Nursery complete a Nursery application form. Names are entered onto the database chronically in order and each term places are given to the oldest children on the list. Prior to children starting Nursery, nursery staff visit children and parents in their home environment. Parents must produce their child's birth certificate before they can be admitted. Pupils are entitled to 15 hours per week. We try to be flexible and where possible pupils may use their 15 hour allocation in either 5 mornings or afternoon.

FOUNDATION 2 (RECEPTION)

Parents must complete a form which needs to be submitted to the Local Authority by the end of January, in order to request a place in Reception. Having a place in Nursery does not automatically ensure a place in Reception. All pupils are admitted into Reception in the September of the year in which they are 5, however in order to ease transition there is some flexibility and individual introduction plans can be implemented in consultation with the Foundation Unit staff.